



Please Affix  
Latest Passport  
Size  
Photograph  
with  
Signature Across

Please Affix  
Latest Passport  
Size  
Photograph  
with  
Signature Across

Please Affix  
Latest Passport  
Size  
Photograph  
with  
Signature Across

Signature with Rubber Stamp

Signature with Rubber Stamp

Signature with Rubber Stamp

**Photograph of Proprietor / Partners / Authorized Signatories  
ANNEXURE - I**

Proprietorship Firm	Partnership Firms	Pvt. Ltd./ Ltd. Companies	Trust/Club/Society
Proof of Business / Place : Any TWO of the following : 1) VAT Registration Cert. 2) Professional Tax Cert. 3) Service Tax Reg. Cert. 4) Shop & Establishment Licence. 5) IEC Code Number 6) The complete Income Tax Return. 7) Utility Bill in the name of Proprietary concern. 8) Any other Valid Business Proof.	Registered Partnership Deed	Certificate of Incorporation	Trust Deed /Bye Laws + Registration of Certificate
	Proof of Business 1) VAT Registration Cert. 2) Service Tax Reg. Cert. 3) Any other Valid Business Proof.	Proof of Business/Office Place	Proof of Office place
PAN Card of Proprietor	PAN Card of Firm / Sales Tax Reg. No.	Certificate Commencement of Business (For Ltd. Co.)	Resolution
Residence Proof of Proprietor	Proof of Business/Office place	Memorandum of Association Articles of Association	PAN Card
Photo of Proprietor	PAN Card of Partners	PAN Card of Company	Residence Proof of Trustees
	Residence Proof of partners	Resolution	PAN Card of Trustees
	Photos of Partners	Residence Proof of Directors	Photos of Trustees
PAN Card of Directors			
Photos of Directors			

**Office Use :**

Customer No.

Modified By :

Checked by :

Date of KYC   
D D M M Y Y Y Y

Staff No. :

Staff No.: